|  |  |
| --- | --- |
| Resident/Applicant Name |       |
| Unit Number (if Resident) |       |
| Resident Signed Verification Consent | [ ]  Yes [ ]  No |

**The owner/agent has attempted to use EIV as 3rd party verification for the following information, but was unable to do so.**

|  |
| --- |
| Employment |
| [ ]  Social Security [ ]  New Hire [ ]  Current/Past Employment [ ]  90 Day Post MI [ ]  Other       |

EIV was not used to verify Social Security or employment information because:

[ ]  Information was not in EIV or

[ ]  EIV data could not be used to verify this information or

[ ]  Resident disputes the information in EIV or

[ ]  There is program layering and the most restrictive method must be used

[ ]  EIV was unavailable from April 20, 2010 until June 8, 2010

[ ]  EIV data was old or missing due to a system error (see RHIIP ListServ below).

Information being documented:

[ ]  Employment Income for

[ ]  Termination of Employment Income for

[ ]  Social Security Income for

[ ]  Other for            \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We requested the tenant       provide a copy of written documentation from       on       (date) at       (time) and have been unsuccessful. Notes:

We have attempted to conduct third-party verification via email to       on       (date) at       (time) and have not received a response.

We have attempted to follow up with the third-party via phone on       (date) at       (time) and have been unsuccessful.

Date of attempt to obtain third party verification:       [ ]  Written [ ]  Oral [ ]  email [ ]  Other

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

