|  |  |
| --- | --- |
| Resident/Applicant Name |  |
| Unit Number (if Resident) |  |
| Resident Signed Verification Consent | Yes  No |

**The owner/agent has attempted to use EIV as 3rd party verification for the following information, but was unable to do so.**

|  |
| --- |
| Employment |
| Social Security  New Hire  Current/Past Employment  90 Day Post MI  Other |

EIV was not used to verify Social Security or employment information because:

Information was not in EIV or

EIV data could not be used to verify this information or

Resident disputes the information in EIV or

There is program layering and the most restrictive method must be used

EIV was unavailable from April 20, 2010 until June 8, 2010

EIV data was old or missing due to a system error (see RHIIP ListServ below).

Information being documented:

Employment Income for

Termination of Employment Income for

Social Security Income for

Other for            \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We requested the tenant       provide a copy of written documentation from       on       (date) at       (time) and have been unsuccessful. Notes:

We have attempted to conduct third-party verification via email to       on       (date) at       (time) and have not received a response.

We have attempted to follow up with the third-party via phone on       (date) at       (time) and have been unsuccessful.

Date of attempt to obtain third party verification:        Written  Oral  email  Other

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

