



Prepared for Customers of Ross Business Development, Inc.

RBD FASTFACTS - HUD FORMS OMB APPROVAL NUMBERS AND OMB EXPIRATION DATES

MARY ROSS
ROSS BUSINESS DEVELOPMENT, INC
WWW.RBDNOW.COM

RBD FASTFacts - HUD Forms OMB Approval Numbers and OMB Expiration Dates

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Ross Business Development, Inc.
3134 Shumard Way
Marietta, GA 30064
770-424-1806
www.rbdnow.com
info@rbdnow.com

Disclaimer

The material contained in this document is not comprehensive of the continually emerging issues surrounding policies in The Multifamily Housing industry. In addition, the handbook guidance is derived from The HUD Handbook 4350.3 Rev 1 Change 4 released in August 2013 and in December 2013 and subsequent notices and memos from HUD.

These materials were updated 1/2021.

The reader should understand that these materials are not designed for, nor should be relied upon, as a source of legal guidance or as a final authority with respect to any particular circumstance.

Ross Business Development makes no warranty of merchantability or fitness for a particular purpose or any other warranty of any type with regard to these materials.

Owners and management should seek competent legal advice in developing and carrying out housing policies and procedures.

We have been diligent in our efforts to provide comprehensive and accurate regulatory instruction; Ross Business Development shall not be responsible for errors or inaccuracies.

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There have been many changes to the HUD forms posted on HUD's HUDClips web site at www.hud.gov/forms. HUD has also provided clarification regarding the requirement to include OMB approval numbers and OMB expiration dates.

It is important that everyone is familiar with the rules surrounding inclusion of OMB approval numbers and expiration dates. There are two key definitions:

1. Forms generated from HUDClips
2. Forms generated using TRACS or site software

A HUD Clips form is a form that is generated when an owner/agent goes in to HUDClips from their computer and either prints a hard copy of the form directly from HUDClips and writing or typing in the information required to be filled in by the owner/agent or using the form fillable document on HUDClips (when available). These forms must include all OMB information:

- OMB Approval Number (top right)
- OMB Expiration Date (top right)
- Form Number (lower right)
- Approval Date (lower right)
- Language supporting the Public Reporting Burden (bottom of form)

A form generated using site or TRACS software is a HUDClips form that includes the same language, but is generated from the site's TRACS software, such as Yardi Voyager or RealPage OneSite. The form can also be generated using other site software such as Microsoft Word or Adobe Acrobat.

These forms should be presented with form numbers, OMB approval numbers, OMB approval dates and language explaining the Public Reporting Burden as indicated in HUD's Forms Requirements Matrix located on the HUD RHIP web site at https://www.hud.gov/sites/documents/DOC_20481.PDF. You should always check the matrix to determine if HUD has provided permission to remove the expiration dates when these forms are generated by site or TRACS software.

We have updated the information to include the latest version of the forms.

Alternative language versions are available on HUD's web site at https://www.hud.gov/program_offices/fair_housing_equal_opp/17lep



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HUD Form Number/Name	HUD Form Number OMB Approval Date Public Reporting Burden Display Required?	OMB Approval Number Display Required?	OMB Expiration Date Display Required?
HUD-27061-H Race and Ethnic Data Reporting Form-Housing	Yes Approval Date 9/2003	Yes Approval Number 2502-0204	<i>Expiration Date not required</i> Expiration 6/30/2017
HUD-50059 - Owner's Certification of Compliance with HUD's Tenant Eligibility and Rent Procedures	Yes Approval Date 6/2014	Yes Approval Number 2502-0204	<i>Expiration Date not required</i> Expiration 6/30/2017
HUD-50059-A Owner's Certification of Compliance with HUD's Tenant Eligibility and Rent Procedures - Partial Certification	Yes Approval Date 6/2014	Yes Approval Number 2502-0204	<i>Expiration Date not required</i> Expiration 6/30/2017
HUD-52670 Housing Owner's Certification and Application	Yes Approval Date 5/2014	Yes Approval Number 2502-0182	<i>Expiration Date not required</i> Expiration 6/30/2016
HUD-52670-A Part 1 Schedule of Tenant Assistance Payments Due (Part 1)	Yes Approval Date 9/2008	Yes Approval Number 2502-0182	<i>Expiration Date not required</i> Expiration 6/30/2016
HUD-52670-A Part 2 Schedule of Section 8 Special Claims (Part 2)	Yes Approval Date 5/2014	Yes Approval Number 2502-0182	<i>Expiration Date not required</i> Expiration 6/30/2016
HUD-52670-A Part 3 Adjustment to Schedule of Tenant Assistance Payments Due	Yes Approval Date 5/2014	Yes Approval Number 2502-0182	<i>Expiration Date not required</i> Expiration 6/30/2016
HUD-52670-A Part 4 Misc. Accounting Requests for Schedule of Tenant Assistance Payments Due	Yes Approval Date 9/2008	Yes Approval Number 2502-0182	<i>Expiration Date not required</i> Expiration 6/30/2016
HUD-52670-A Part 5 Approved Special Claims for Schedule of Tenant Assistance Payments Due	Yes Approval Date 9/2008	Yes Approval Number 2502-0182	<i>Expiration Date not required</i> Expiration 6/30/2016



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HUD-52670-A Part 6 Repayment Agreements for Schedule of Tenant Assistance Payments Due	Yes Approval Date 5/2014	Yes Approval Number 2502-0182	<i>Expiration Date not required</i> Expiration 6/30/2016
HUD-91066 Certification of Domestic Violence, Dating Violence or Stalking (Form was replaced by HUD Form 5382 – VAWA Certification)	Yes Approval Date 9/2008	Yes Approval Number 2502-0204	<i>Expiration Date not required</i> Expiration 3/31/2014
HUD-91067 Lease Addendum – Violence Against Women and Justice Department Reauthorization Act (Section 8 only – do not use for other programs until updated)	Yes Approval Date 9/2008	Yes Approval Number 2502-0204	<i>Expiration Date not required</i> Expiration 6/30/2017
HUD-9887 Document Package For Applicant's/Tenant's Consent	Yes Approval Date 2/2007	No	<i>Expiration Date not required</i>
HUD-9887-A Document Package For Applicant's/Tenant's Consent	Yes Approval Date 2/2007	No	<i>Expiration Date not required</i>
HUD Form Number/Name	HUD Form Number OMB Approval Date Public Reporting Burden Display Required?	OMB Approval Number Display Required?	OMB Expiration Date Display Required?
HUD-90100 Sample Recertification Notice (PDF) HUD-90100 Sample Recertification Notice (Word) <i>This is a sample. Owner/agents are not required to use this form</i> <i>Please note – as of the date of this revision, the PDF version of the form has an expiration year 2017 but the Word version expiration year is 2014</i>	Yes Approval Date 12/2007	Yes Approval Number 2502-0204	<i>Expiration Date not required</i> Expiration 6/30/2017
HUD-90101 Sample Certification Long-Term Care Insurance (PDF) HUD-90101 Sample Certification Long-Term Care Insurance (Word) <i>This is a sample. Owner/agents are not required to use this form</i>	Yes Approval Date 12/2007	Yes Approval Number 2502-0204	<i>Expiration Date not required</i> Expiration 6/30/2017



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<i>Please note – as of the date of this revision, the PDF version of the form has an expiration year 2017 but the Word version expiration year is 2014</i>			
HUD-90102 Sample Verification of Disability - Section 202/8, Section 202 PAC, Section 202 PRAC, and Section 811 PRAC <i>This is a sample. Owner/agents are not required to use this form</i>	Yes Approval Date 12/2007	Yes Approval Number 2502-0204	<i>Expiration Date not required Expiration 6/30/2017</i>
HUD-90103 Sample Verification of Disability <i>This is a sample. Owner/agents are not required to use this form</i>	Yes Approval Date 12/2007	Yes Approval Number 2502-0204	<i>Expiration Date not required Expiration 6/30/2017</i>
HUD-90104 Sample Exceptions to Limitations on Admission of Families (PDF) HUD-90104 Sample Exceptions to Limitations on Admission of Families (Word) <i>This is a sample. Owner/agents are not required to use this form</i> <i>Please note – as of the date of this revision, the PDF version of the form has an expiration year 2017 but the Word version expiration year is 2014</i>	Yes Approval Date 12/2007	Yes Approval Number 2502-0204	<i>Expiration Date not required Expiration 6/30/2017</i>
HUD Form Number/Name	HUD Form Number OMB Approval Date Public Reporting Burden Display Required?	OMB Approval Number Display Required?	OMB Expiration Date Display Required?
HUD-90105-A Model Lease for Subsidized Programs <i>Owner/agents are not required to obtain a new lease when the only change is to the OMB information</i>	Yes Approval Date 12/2007	No Approval Number 2502-0204	<i>Expiration Date not required Expiration 6/30/2017</i>
HUD-90105-B Model Lease for Section 202/8 or Section 202 PAC <i>Owner/agents are not required to obtain a new lease when the only change is to the OMB information</i>	Yes Approval Date 12/2007	No Approval Number 2502-0204	<i>Expiration Date not required Expiration 6/30/2017</i>
HUD-90105-C Model Lease for Section 202 PRAC	Yes	No	<i>Expiration Date not required</i>



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<i>Owner/agents are not required to obtain a new lease when the only change is to the OMB information</i>	Approval Date 12/2007	Approval Number 2502-0204	Expiration 6/30/2017
HUD-90105-D <u>Model Lease for Section 811 PRAC</u> <i>Owner/agents are not required to obtain a new lease when the only change is to the OMB information</i>	Yes Approval Date 12/2007	No Approval Number 2502-0204	<i>Expiration Date not required</i> Expiration 6/30/2017
HUD-90106 <u>Sample Move-In/Move-Out Inspection Form</u> <i>This is a sample. Owner/agents are not required to use this form</i>	Yes Approval Date 12/2007	Yes Approval Number 2502-0204	<i>Expiration Date not required</i> Expiration 6/30/2017
HUD-52671-A <u>Section 8 Special Claims for Unpaid Rent/Damages</u>	Yes Approval Date 5/2014	Yes Approval Number 2502-0182	<i>Expiration Date not required</i> Expiration 6/30/2016
HUD-52671-B <u>Section 8 Special Claims for Vacancies During Rent-up</u>	Yes Approval Date 9/2002	Yes Approval Number 2502-0182	<i>Expiration Date not required</i> Expiration 6/30/2016
HUD-52671-C <u>Section 8 Special Claims for Regular Vacancies</u>	Yes Approval Date 9/2002	Yes Approval Number 2502-0182	<i>Expiration Date not required</i> Expiration 6/30/2016
HUD-52671-D <u>Section 8 Special Claims for Debt Service</u>	Yes Approval Date 9/2002	Yes Approval Number 2502-0182	<i>Expiration Date not required</i> Expiration 6/30/2016